

Application for Second Result



Please note:

- Some programmes allow students with a fail grade in a course with a mark of 40% or more to obtain a Second Result by completing a reassessment of a test/exam or resubmitting an assignment the course within one month of the end date of the course in which the student was enrolled.
- The student must register for the resit/reassessment with the Department but will not receive any additional tuition from the institution. If additional tuition is needed the student should re-enrol in the failed course.
- A fee of \$100 per hour (\$50 minimum charge) plus any additional material costs is applicable and must be paid to the Student Finance Cashier at least 10 days prior to the reassessment date stated below. Failure to pay the fee within the stated timeframe will result in the cancellation of this application.
- Only **ONE** second result attempt is allowed per course (refer specific assessment regulations for programmes L7 or above for number of attempts allowed).
- Both the originally achieved grade and, if the second result is successful, the minimum passing grade will be recorded on the student academic history.

Family Name	<input type="text"/>	First Names	<input type="text"/>		
Student ID	<input type="text"/>	Tel. (day)	<input type="text"/>	Mobile	<input type="text"/>
Email Address	<input type="text"/>				
Course Details					
Course code	<input type="text"/>				
Course title	<input type="text"/>				
Assessment	<input type="text"/>				
Tutor Signature	<input type="text"/>	Date	<input type="text"/>		
Result Information					
Date of Second Result	<input type="text"/>				
Duration of Second Result	<input type="text"/>				
Original Mark	<input type="text"/>	New Mark	<input type="text"/>	Minimum Mark	<input type="text"/>
New Grade	<input type="text"/>				
Tutor Signature	<input type="text"/>	Date	<input type="text"/>		

Please forward to the Results Office for Processing Once Second Result Assessment has been completed.